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concept note

eco-solve amplifying grants

By filling out this concept note, you confirm that you have read the call for proposals for the ECO-SOLVE amplifying grants and have fulfilled the conditions outlined therein. Please submit this completed concept note by email to **[**[ecosolve@globalinitiative.net](mailto:ecosolve@globalinitiative.net)**]** with the subject line ‘Concept Note for ECO-SOLVE Amplifying Grant by 18 October 2024.

1. Applicant’s information

|  |  |
| --- | --- |
|  |  |
| **Name of the organization** |  |
| **Primary contact:**  Provide the name, email and phone number of the primary contact person for the project. | Name:  Email:  Phone number: |
| **Location:** Provide the details of your organization's location, including the full address. |  |
| **Type of organization:** Specify whether you are a law enforcement agency, government laboratory, researcher, or a non-governmental organization. |  |
| **Project’s title:** Provide a concise, descriptive title for your project. |  |
| **Estimated project duration** (maximum one year). |  |
| **Potential partner(s) and current relationship status:** Please list any partners you plan to work with to implement the grant and describe their role |  |
|  |  |

2. Background information

**2.1** Include a brief history of your organization, its mission and core areas of work. Please include any links to your organization or project’s website or news coverage (*max 250 words*)**.**

**2.2 Track Record:** Highlight your organization’s experience and achievements in combating illegal wildlife trade, timber trade or related fields (*max 250 words*).

3. Problem statement

**3.1 Alignment with grant focus:** Explain how your project aligns with the challenges and objectives outlined in the ECO-SOLVE call for proposals (*max 250 words*).

**3.2 Key problem:** Identify the specific problem your project aims to solve, emphasizing gaps in existing approaches and the opportunities for innovation (max 250 words).

4.Project overview

**4.1 Project title:**

* 1. **Summary of the project:** Briefly describe the project's purpose, target population and expected impact (max 250 words).

**4.3. Geographic focus and impact:** Specify which of the targeted countries your project will focus on and how your project will impact them.

**4.4 Expected outcome:** Outcomes are the changes or benefits that result from your project. They are the long-term impacts that you aim to achieve.

Describe one outcomethat your project will achieve. The outcome should reflect the broader change your project seeks to create.

**4.5 Outputs**: Outputs are the tangible products, services or deliverables that the project will produce to achieve the outcomes. They are often quantifiable and directly linked to project activities.

Identify three (maximum) outputs that your project will generate. These should be directly connected to the activities you plan to undertake.

* **Output 1:**
* **Output 2:**
* **Output 3:**

**4.6 Activities:** Activities are the specific tasks and actions that will be carried out to produce the outputs. These are the steps you will take to deliver your project. List at least two activities you will undertake for each output, and ensure each activity is clearly linked to its corresponding output.

Please feel free to add more rows if necessary.

|  |  |
| --- | --- |
| Output | Activity |
|  |  |
|  |
|  |  |
|  |
|  |  |
|  |

**4.7 International cooperation:** Briefly outline how your project will engage with international partners to enhance cross-border efforts and/or develop standards to enhance cooperation (max 250 words).

**4.8 Data sharing and sustainability:** Outline a plan for how data will be shared and how collaboration will be facilitated across the project. Explain how you will work with other stakeholders to maximize the impact and ensure the sustainability of efforts in tackling environmental crime (max 350 words).

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5.Budget estimate

Using the budget outline below, Provide a rough estimate of the funding required to implement your project. This can be detailed further in the full proposal if you are invited to submit one. Adjust the budget categories according to the specifics of the project.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| **1. Budget for the action** | **All Years** | | | |
| **Costs** | **Unit** | **# of units** | **Unit value (in EUR)** | **Total Cost (in EUR)3** |
| **1. Human resources** |  |  |  |  |
| 1.1 Salaries (gross salaries including social security charges and other related costs, local staff)-4 |  |  |  |  |
| 1.1.1 Technical | Per month |  |  |  |
| 1.1.2 Administrative/ support staff | Per month |  |  |  |
| 1.2 Salaries (gross salaries including social security charges and other related costs, expat/int. staff) | Per month |  |  |  |
| 1.3 Per diems for missions/travel-5 |  |  |  |  |
| 1.3.1 Abroad (staff assigned to the Action) | Per diem |  |  |  |
| 1.3.2 Local (staff assigned to the Action) | Per diem |  |  |  |
| 1.3.3 Seminar/conference participants | Per diem |  |  |  |
| ***Subtotal Human Resources*** |  |  |  |  |
| 2. Trave-l6 |  |  |  |  |
| 2.1. International travel | Per flight |  |  |  |
| 2.2 Local transportation | Per month |  |  |  |
| ***Subtotal Travel*** |  |  |  |  |
| 3. Equipment and supplies-7 |  |  |  |  |
| 3.1 Purchase or rent of vehicles | Per vehicle |  |  |  |
| 3.2 Furniture, computer equipment |  |  |  |  |
| 3.3 Machines, tools… |  |  |  |  |
| 3.4 Spare parts/equipment for machines, tools |  |  |  |  |
| 3.5 Other (please specify) |  |  |  |  |
| ***Subtotal Equipment and supplies*** |  |  |  |  |
| 4. Project office-14 |  |  |  |  |
| 4.1 Vehicle costs | Per month |  |  |  |
| 4.2 Office rent | Per month |  |  |  |
| 4.3 Consumables - office supplies | Per month |  |  |  |
| 4.4 Other services (tel/ electricity/heating, maintenance) | Per month |  |  |  |
|  |  |  |  |  |
| ***Subtotal Project office*** |  |  |  |  |
| 5. Other costs, services-8 |  |  |  |  |
| 5.1 Publications-9 |  |  |  |  |
| 5.2 Studies, research |  |  |  |  |
| 5.3 Expenditure verification/Audit |  |  |  |  |
| 5.4 Evaluation costs |  |  |  |  |
| 5.5 Translation, interpreters |  |  |  |  |
| 5.6 Financial services (bank guarantee costs etc.) |  |  |  |  |
| 5.7 Costs of conferences/seminars-9 |  |  |  |  |
| 5.8. Visibility actions-10 |  |  |  |  |
| Subtotal Other costs, services |  |  |  |  |
| 6. Other |  |  |  |  |
|  |  |  |  |  |
| Subtotal Other |  |  |  |  |
| 7. Subtotal direct eligible costs of the Action (1-6) |  |  |  |  |
| 8. Indirect costs (maximum 7% of 7, subtotal of direct eligible costs of the Action) |  |  |  |  |
| 9. Total eligible costs of the Action, excluding reserve and volunteers' work (7+ 8) |  |  |  |  |
| 10.1 Provision for contingency reserve (maximum 5% of 7 'Subtotal of direct eligible costs of the Action') |  |  |  |  |
| 10.2 Volunteers' work 15 | Per day |  |  |  |
| 11. Total eligible costs (9+10) |  |  |  |  |
| 12. - Taxes 11  - Contributions in kind 12 |  |  |  |  |
| 13. Total accepted11 costs of the Action (11+12) |  |  |  |  |