

AD-HOC RESEARCH ASSISTANT

Background

The Global Initiative is an independent civil society organization, headquartered in Geneva, Switzerland, with a globally dispersed Secretariat and a high-level advisory board. Its network members include prominent law enforcement, governance and development practitioners who are dedicated to seeking new and innovative strategies and responses to organized crime.

The Global Initiative was born from a series of high-level, off the record discussions between mainly (though not exclusively) law enforcement officials from both developed and developing countries in New York in 2011-12. At these meetings, the founding members of the Global Initiative, many of whom stand at the front line of the fight against organized crime, illicit trafficking and trade, concluded that the problem and its impacts are not well analysed; they are not systematically integrated into national plans or strategies; existing multilateral tools are not structured to facilitate a response and existing forms of cooperation tend to be bilateral, slow and restricted to a limited number of like-minded states.

The result was the creation of the Global Initiative against Transnational Organized Crime, which provides a platform to promote greater debate and innovative approaches, which serve as the building blocks to an inclusive global strategy against organized crime. In addition to the headquarters in Switzerland, the GI-TOC also has offices in Austria, South Africa and Cape Town.

Job Description

The Global Initiative is looking for ad-hoc Research Assistants (RAs) with varying skills to join an ad-hoc Research Assistant pool. The ad-hoc RAs will contribute to research, data collection and other tasks as needed. Assignments are allocated if and when they arise.

This position is ideal for current students or someone looking for an additional flexible job arrangement, with a strong research component.

Hours

Flexible

Remuneration

Per Hour dependant on experience / task

Location

Remotely

Specific Language Skills

- Tagalog, Malay, Khmer, Myanmar or Vietnamese – fluency (written and oral)/mother tongue or mother tongue equivalent - **as well as English** – fluency (written and oral))/mother tongue or mother tongue equivalent.

General Requirements (R-Required, D-Desired)

- Undergraduate degree in a Social Sciences subject, e.g. Development Studies, Criminology, Security Studies, Law etc. (R)
- Postgraduate degree in a Social Sciences subject, e.g. Development Studies, Criminology, Security Studies, Law etc. (D)
- Strong interest and/or experience in organized crime research. (D)
- Strong Excel skills. (R)
- Detail oriented and responsible. (R)
- Ability to work systematically and accurately according to strict deadlines and under pressure (R)
- Strong organisational skills with the ability to undertake multiple tasks and activities in parallel (R)
- Independent, creative and highly motivated (R)
- Excellent communication skills (written and oral), collegiality and ability to work effectively in a small team (R)

Application

To apply, please send your application including a brief cover letter (max 1 page) and CV in one pdf file to kristina.amerhauser@globalinitiative.net.

Please kindly include the following in your email's subject line: **Application for Ad-Hoc Research Assistant.**